

Student Personal Days

In an attempt to assist high school students' move into responsible adulthood, students are allowed to earn personal days to use for absences. These absences can be for any reason a parent and student choose during the school year. Students may earn a limited number of personal absence days each school year. These absences are a privilege, not a right. As a privilege, personal days may be lost by a student as well as earned. Each student is able to earn a maximum of three (3) days in a school year. These days cannot be carried over from one school year to the next. Personal days may not be used during quarter, semester or standardized testing dates. Qualification for, and use of personal days will not be figured on a period by period basis.

One personal day may be earned at the completion of each quarter in the following manner:

- a. Maintain an attendance record of two or fewer absences including tardies, but not including personal days.
- b. Maintain a discipline record with no major infractions as determined by the Vice-Principal.
- c. Maintain a passing grade in all classes.

To use a personal day, in advance of the absence, students must:

- a. Pick up form in the office and have a parent/guardian sign the Personal Days Absence Request form.
- b. Approve date(s) of absence with the Vice-Principal. Mr. Gauthier grants approval so you will need to plan ahead. The school reserves the right of refusal due to attendance record, grades, and other pertinent student issues. In general, days will not be approved in a single block of time unless a parent makes an appeal to the Vice-Principal.
- c. Complete ALL school assignments in advance and attach the work to the absence request form.
- d. Submit the form and completed work to Mr. Gauthier for approval.

Note: Personal days may not be used retroactively to bring a student's attendance record under the nine-day absence limit. In addition, personal days are not figured on a period-by-period basis.