

Photo Shoot Release Form

January 31, 2019

To: Digital Photography Students & Parents

From: Raeann Nilan: Photography Instructor

In Digital Photography class, students have been learning about photographic composition, the history of digital photography and how our digital cameras work. Our next step will then involve taking photographs and editing them with Photoshop CS6. In order to have interesting variety and compositions for their photographs, I would like to give the students the opportunity to work both within and outside the school building.

Our Photography program has a limited number of cameras for student use, so it is necessary that students work through the various stages of shooting photos, photo editing on the computers, and completing class assignments, on a rotation. **As the instructor, it is necessary for all students to be under my supervision, but it will be impossible for me to be with all students at the same time. Therefore, I am requesting your permission to allow your student to leave the classroom, and sometimes the PHS campus, for photo taking opportunities.**

By signing this "Release Form" you are allowing your student to:

- **Walk** to sites adjacent to Park High School for photo shoots during the school day (specifically during your students photo class period OR during a study hall period for make-up photo shoot time)
- **Students will not be allowed to drive their vehicle or ride bikes. If a student does not follow this rule, their privilege of using class time for photo shoots will be revoked.**
- Students will be instructed to keep a safe distance from the river and lagoon during these class times.
- Students will be working in small groups with other students and at some times independently.
- Students will return to the classroom 5 minutes before the end of the period to check in and return equipment. If a student does not return, the administration and attendance office will be notified and the student will be marked absent from class.

I will closely monitor the work that each student accomplishes this semester. **If I find that they are not using their out of classroom, or off-campus, photo shoot time wisely they will be required to complete their photo shoots as homework.**

Please discuss this with your student, sign this form, and return this form by **MONDAY FEBRUARY 4th**

If you have any questions, please don't hesitate to email me at Raeann.Nilan@livingston.k12.mt.us or stop in to visit me in room G-2..

PRINT Student Name

Student Signature

Date

PRINT Parent Name

Parent Signature

Date

Thank you,

Mrs. Raeann Nilan

Digital Camera Liability – SPRING 2019

Our photography program currently has only 6 working digital cameras. The reasons for this are:

1. Older models have had many days of constant usage and over time digital cameras just get old and wear out/stop working. It generally costs more to repair them than to buy new ones.
2. Accidents happen. Spilled water, dropped in water, dropped on the floor, etc. Without a liability agreement signed, these cameras were never replaced by the student/family.
3. Cost. With a limited supply budget, it gets harder every year to purchase new equipment for our students.

With this being said, it has come to my attention that there is a need for me to have students and parents sign a camera liability agreement **if a student will be using a school camera, or any photo equipment, at any time during the semester.** If a student has his/her own digital camera to use for Digital Photography class, and will never need to use a school camera, or any photo equipment, then this form does not need to be signed. However, it is a good idea to have it signed, as there are always days that a student forgets their own camera at home or they have lost/broken their own camera.

The cameras that we currently have are Canon Power Shot models that have a replacement value of \$100.00 - \$160.00. We are also looking at purchasing some Canon EOS Rebel T6i DSLR Cameras.

These cameras would have a replacement value of approximately \$750.00

BY SIGNING THIS FORM, YOU ARE TAKING FULL RESPONSIBILITY FOR ANY DAMAGE THAT IS DONE TO THE CAMERA AND ITS ACCESSORIES WHILE IT IS IN YOUR CARE. YOU WILL BE RESPONSIBLE FOR ANY COSTS THAT OCCUR, WHICH MAY INCLUDE:

- * REPAIR OF DAMAGED PARTS**
- * PURCHASE OF LOST OR STOLEN PARTS**
- * REPLACEMENT OF THE ENTIRE CAMERA IF IT IS BEYOND REPAIR, LOST, STOLEN, OR NOT RETURNED.**

Print Student Name Here _____

Student Signature

X _____

Parent/Guardian Signature

X _____

Current Telephone Number _____

Current Email _____

Thank you,

Mrs. Raeann Nilan